

TRANSFER YOUR MOBILE TICKETS

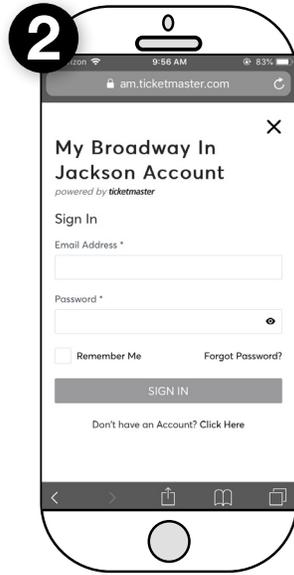


1 GO TO ACCOUNTMANAGER ON YOUR MOBILE PHONE

On your mobile phone, visit jacksonbroadway.com/account-manager and click the "Login to AccountManager" button.

Then, on the next page, click "sign in"

*Please Note: This cannot be a laptop, ipad, or tablet



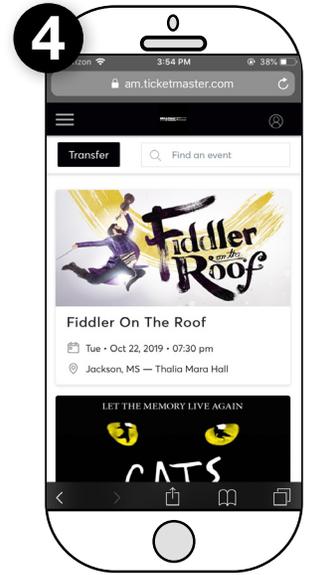
2 ENTER YOUR LOGIN INFORMATION

Enter the email address & password associated with your account and click "Sign In". If this is your first time logging in or you cannot remember your password, click "Forgot Password?" and follow the instructions to reset your password.



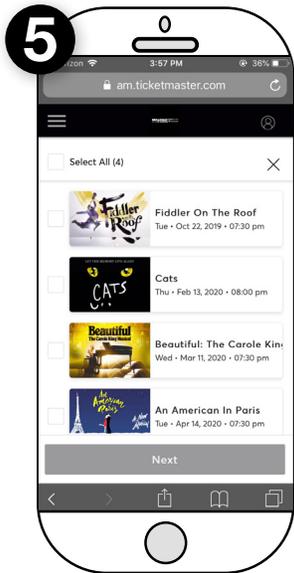
3 SELECT MY EVENTS

In the upper left corner, click on the drop down menu and select "My Events" from the list.



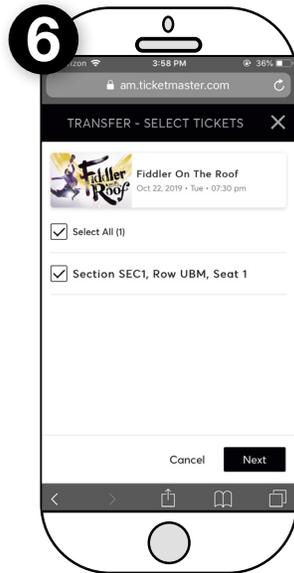
4 SELECT TRANSFER

In the upper left corner, there will be a "Transfer" button. Click this to begin the transferring process.



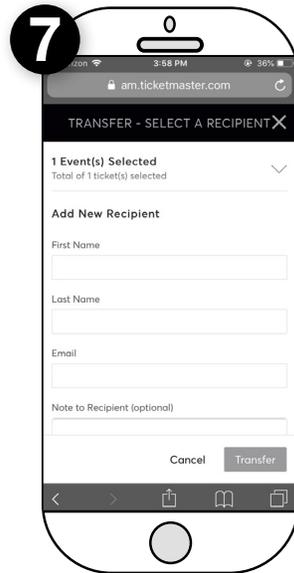
5 CHOOSE YOUR EVENT

Check the box next to the event associated with the tickets you wish to send to someone else and hit the "Next" button to continue.



6 CHOOSE YOUR TICKETS

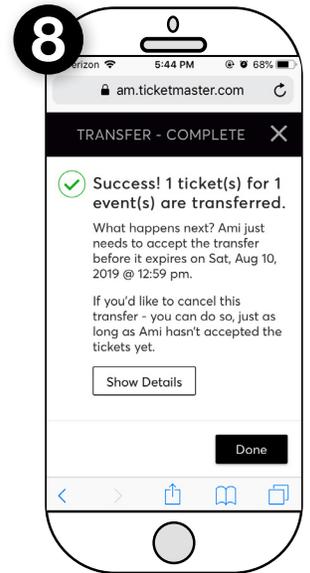
Check the box next to the ticket(s) you wish to send to someone else and hit the "Next" button to continue.



7 ADD RECIPIENT CONTACT INFORMATION

Input the First Name, Last Name, and email address of the person you wish to send tickets or select someone you previously sent tickets to and click the "Transfer" button to send the tickets.

*Please note: Double check the email address of the recipient to make sure it is correct.



8 CONFIRMATION

After selecting "Transfer" you will receive a confirmation that your ticket(s) have sent!

Please note: once a ticket has been transferred, it cannot be taken back.